The regular meeting of the Bay County Road Commission, Department of Water & Sewer, was called to order at 10:17 a.m., at 2600 E. Beaver Road, by the Chairman, Richard Gromaski.

Roll Call: Richard Gromaski, Edward Rivet & Michael Rivard

Also present were: Road Commission Representatives: Jim Lillo, Engineer-Manager; Dept. of Water & Sewer Representatives: Thomas Paige, Director; Charles Suchodolski, Water Superintendent; Ed Carstens, WWTP Superintendent; and Jim Marter, Accounting Manager; Supervisors - Mark Galus, Fraser; Laura Reynolds, Gibson; Dennis Bragiel, Kawkawlin; Gary Brandt, Monitor; Michael Haranda, Mt. Forest; and Paul Wasek, Williams; George Augustyniak, Fraser Township Trustee; Fred Heideman, Jeremy Blohm, residents; Clyde Spencer, Benjamin Scherzer, Department of Water and Sewer; and Danean Wright, Clerk of the Board.

Commissioner Gromaski moved to approve the minutes of the November 27, 2013 meeting. Motion was adopted on a roll call vote:

Yeas: Rivet, Rivard & Gromaski

## PUBLIC INPUT - NONE

Commissioner Gromaski moved to receive Bay Area Water Treatment Plant project update. Motion was adopted on a roll call vote:

Yeas: Rivet, Rivard & Gromaski

Commissioner Gromaski moved to approve payroll for the period of 11/17/13 through 11/30/13 in the amount of \$86,634.73. Motion was adopted on a roll call vote:

Yeas: Rivet, Rivard & Gromaski

Commissioner Rivard moved to approve bills in the amount of \$835,578.41. Motion was adopted on a roll call vote:

Yeas: Gromaski, Rivet & Rivard

Commissioner Rivet moved to receive credit card report. Motion was adopted on a roll call vote:

Yeas: Rivard, Gromaski & Rivet

Commissioner Rivet moved to receive the proposed 2014 DWS Budget. Motion was adopted on a roll call vote:

Yeas: Rivard, Gromaski & Rivet

Commissioner Gromaski moved to approve nine Sewer Department employees to attend a MRWA Basic Electrical Training Seminar on December 17, 2013 in Bay City. Motion was adopted on a roll call vote:

Yeas: Rivet, Rivard & Gromaski

Commissioner Rivard moved to approve one Sewer Department employee to attend a MRWA Advanced Electrical Training Seminar on January 14, 2014 in Lapeer. Motion was adopted on a roll call vote:

Yeas: Gromaski, Rivet & Rivard

Commissioner Rivet moved to approve the Director and three Sewer Department employees to attend a MWEA Wastewater Administrators Conference on January 23 and 24, 2014 in Frankenmuth. Motion was adopted on a roll call vote:

Yeas: Rivard, Gromaski & Rivet

Commissioner Rivet moved to authorize purchase of GIS software from ESRI in the amount of \$17,910. Motion was adopted on a roll call vote:

Yeas: Rivard, Gromaski & Rivet

DIRECTORS REPORT – Meeting on Monday, December 16, 2013 on Linwood Rest Area Sanitary Sewer – Preliminary audit work on December 16<sup>th</sup> & 17<sup>th</sup> – Used Genie R-20 Man Lift – Bangor 2013 Water System Improvements – Clyde Spencer and Ben Scherzer were recognized with Certificates of Appreciation from the Commission for their many years of service to the DWS.

PUBLIC INPUT - D. Bragiel asked about electrical training.

G. Augustyniak asked about light disposal on bills.

D. Bragiel complained about W&S complaints directed to him; T. Paige addressed his concerns.

There being no further business before the Board, Commissioner Rivard moved to adjourn the meeting until Friday, December 27, 2013 immediately following the Road Department meeting. Motion was adopted on a roll call vote at 11:21 a.m.:

Yeas: Gromaski, Rivet & Rivard

Respectfully Submitted by:

Danean Wright

Clerk of the Board

Approved by:

Richard S. Gromaski Chairman of the Board