

WEDNESDAY, DECEMBER 14, 2011

DW&S

REGULAR MEETING

The regular meeting of the Bay County Road Commission, Department of Water & Sewer, was called to order at 10:30 a.m., at 2600 E. Beaver Road, by the Chairman, Richard Gromaski.

Roll Call: Richard Gromaski, Edward Rivet & Michael Rivard

Also present were: Road Commission Representatives: Jim Lillo, Engineer-Manager; Dept. of Water & Sewer Representatives: Thomas Paige, Director; Bradd Maki, Water Superintendent; Ed Carstens, WWTP Superintendent; and Jim Marter, Accounting Manager; Supervisors - Terry Watson, Bangor; George Augustyniak, Fraser; Dennis Bragiel, Kawkawlin; and Paul Wasek, Williams; Mike Nielsen, Wade-Trim, Inc.; Jeff Hansen, LAN; and Jackie McCarthy, Clerk of the Board.

Commissioner Gromaski moved to approve the minutes of the November 30, 2011 meeting. Motion was adopted on a roll call vote:

Yeas: Gromaski, Rivard & Rivet

PUBLIC INPUT - NONE

Commissioner Gromaski moved to authorize Lockwood, Andrews & Newnam, Inc. (LAN) to proceed with Task 2, Development of a DWRP Project Plan, per the Professional Services Agreement approved on November 2, 2011. Motion was adopted on a roll call vote:

Yeas: Gromaski, Rivard & Rivet

Commissioner Gromaski moved to approve payroll for the period of 11/20/11 through 12/03/11 in the amount of \$83,544.19. Motion was adopted on a roll call vote:

Yeas: Gromaski, Rivard & Rivet

Commissioner Rivet moved to approve bills in the amount of \$587,544.22. Motion was adopted on a roll call vote:

Yeas: Rivet, Gromaski & Rivard

Commissioner Rivet moved to receive credit card report. Motion was adopted on a roll call vote:

Yeas: Rivet, Gromaski & Rivard

Commissioner Rivet moved to receive and sign a Certificate of Appreciation for retiring employee, Janice Anklam for her 10 years of service. Motion was adopted on a roll call vote:

Yeas: Rivet, Gromaski & Rivard

Commissioner Rivet moved to authorize seven WWTP employees to attend Lift Station Preventative Maintenance and Valves class in Lapeer on January 26, 2012. Motion was adopted on a roll call vote:

Yeas: Rivet, Gromaski & Rivard

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Commissioner Rivard moved to authorize to post and fill a Meter Reader / Technician position in the Water Department. Motion was adopted on a roll call vote:

Yeas: Rivard, Rivet & Gromaski

Commissioner Rivet moved to approve Certificate of Resolution and Adoption of Agreement for Section 125 Premium Only Plan. Motion was adopted on a roll call vote:

Yeas: Rivet, Gromaski & Rivard

Commissioner Gromaski moved to receive Audit Notification Letter from Weinlander Fitzhugh. Motion was adopted on a roll call vote:

Yeas: Gromaski, Rivard & Rivet

Mr. Paige and Mr. Marter discussed the 2012 Proposed Budget. Commissioner Gromaski moved to receive. Motion was adopted on a roll call vote:

Yeas: Gromaski, Rivard & Rivet

Mr. Paige and Mr. Carstens discussed the WWTP building siding update.

Mr. Paige discussed the Water Source / Supply evaluation.

Mr. Paige discussed the DWS server Maintenance Agreement – 3 years.

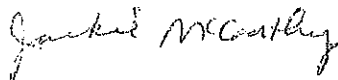
Mr. Paige discussed traffic cones and barrels for Water Department.

PUBLIC INPUT - NONE

There being no further business before the Board, Commissioner Rivard moved to adjourn the meeting until Wednesday, December 28, 2011 immediately following the Road Department meeting. Motion was adopted on a roll call vote at 11:45 a.m.:

Yeas: Gromaski, Rivard & Rivet

Respectfully Submitted by:



Jackie McCarthy
Clerk of the Board

Approved by:



Richard S. Gromaski
Chairman of the Board