



Bay Area Water Treatment Plant
 2701 N. Euclid Avenue
 Bay City, MI 48706

Bay Area Water Treatment Plant Technical Advisory Committee
 October 5, 2023 @ 9:00 A.M.

Partner	Member	Alternate
<i>Charter Township of Bangor</i>	<i>Glenn Rowley (Vice-Chairman)</i>	<i>Karie Wardynski</i>
<i>City of Bay City</i>	<i>Bob Dion</i>	<i>Marty Jurish</i>
<i>Bay County Road Commission/ Department of Water & Sewer</i>	<i>Jim Lillo</i>	<i>Bill Schumacher</i>
<i>Beaver Township</i>	<i>Nick Tomczak</i>	<i>Tom Meier</i>
<i>City of Essexville</i>	<i>Craig Goulet</i>	<i>Scott Wittbrodt</i>
<i>Frankenlust Township</i>	<i>Ron Campbell (Chairman)</i>	<i>Jim Begick</i>
<i>Fraser Township</i>	<i>George Augustyniak</i>	<i>Mark Galus</i>
<i>Charter Township of Hampton</i>	<i>Terri Close</i>	<i>Donna Samyn</i>
<i>Kawkawlin Township</i>	<i>Sam Davidson</i>	<i>Sherrie Kruse</i>
<i>Merritt Township</i>	<i>Dave Schabel</i>	<i>Kathy Parrent</i>
<i>Charter Township of Monitor</i>	<i>Gary Brandt</i>	<i>Terry Spencer</i>
<i>City of Pinconning</i>	<i>Becky Lakin</i>	<i>George Johnson</i>
<i>Charter Township of Portsmouth</i>	<i>Bob Pawlak</i>	<i>Kevin Kokaly</i>
<i>Charter Township of Williams</i>	<i>Will Butterfield</i>	<i>Tom Putt</i>

1. Call to Order:

Chairman; R. Campbell called the Bay Area Water Treatment Plant Technical Advisory Committee meeting to order at 9:01 a.m.

2. Roll Call - Members Present:

Ron Campbell (Chairman)	Jim Lillo
George Augustyniak	Sam Davidson
Bob Dion	Bob Pawlak

Alternates Present:

Bill Schumacher	Marty Jurish
Karie Wardynski	

Others Present:

Ryan Goebel	Bill Bohlen
Carl Overly	Jennifer Schwager
Keri Christian	Trevor Jacobs

Members Absent:

Glenn Rowley (Vice-Chairman)	Will Butterfield
Becky Lakin	Nick Tomzak
Dave Schabel	Gary Brandt
Terri Close	Craig Goulet

3. Pledge of Allegiance:

The Pledge of Allegiance was recited.

4. Approval of Minutes:

G. Augustyniak motioned to approve the September 7, 2023 minutes as presented. S. Davidson supported the motion. The motion passed unanimously.

5. Public Comment:

None

6. Superintendent/Director Report:

Superintendent; C. Overly presented a BAWTP 2022-2023 flow comparison. Flows declined in September.

The EPA has introduced a Water Sector Chemical Supply Chain Resilience Assessment. The BAWTP is participating and has had numerous meetings and interviews regarding vendors, chemicals, operations, and financials. The EPA will be onsite for a half-day workshop to present their findings and offer recommendations.

Operator/Mechanic; Matt Westphal has been promoted to the BAWTP Maintenance Supervisor.

Three BAWTP Operators will take their EGLE Drinking Water Operator Certification exams in November.

Director Report:

Director; R. Goebel reported that the DWS delinquency/water shut-off policy is being updated. Communities that utilize the Bay County DWS for water system operations and maintenance may need to update their fee ordinance. More information will be sent to these communities regarding the change. Accounting & H/R Manager; K. Christian briefly discussed the current DWS policy and explained the updated changes being made.

Bids are being prepared for the Linwood Metropolitan connection to the Bay Area Water System.

Fire hydrant winterization forms are due to be submitted by the end of the month.

WTP Maintenance Supervisor; Carl Overly has been promoted to the WTP Superintendent. Ryan shared Carl's remarkable work history with Bay County DWS. Ryan also commended the previous Director; Bill Bohlen for his services and accomplishments with Bay County DWS.

7. **Election of TAC Officers for 2024-2025:**

R. Campbell was re-elected as Chairman. G. Rowley was re-elected as Vice-Chairman. Both nominees accepted.

8. **2024 BAWTP and Transmission Budget Presentation:**

Accounting & H/R Manager; K. Christian distributed a BAWTP 2024 Budget Summary document. She explained the projected and proposed revenue, expenditures, and fund balances. There will be no rate increase for 2024.

Superintendent; C. Overly displayed a capital improvement project request list:

- Pipe Supports
- Membrane Skids
- Turbidimeters
- John Deere Tractor
- Floor Scrubber

A Bay Area Water Transmission Fund Budget Summary 2024 document was also distributed. A detailed explanation of construction costs, revenue, expenditures, and fund balances was presented.

Distribution & Transmission Superintendent; T. Jacobs stated the importance of improving water quality farther north in the Bay Area Water System. There is a high/low-pressure area in the water system that is close to Parish Rd. The Technical Committee is requesting that a pump station be installed in Kawkawlin Township as a 2024 Transmission Fund CIP project.

The Technical Committee is requesting that an additional 10 mg of finished water be available at the Bay Area Water Treatment Plant in case of a catastrophic event or emergency within the Bay Area Water System. This will require additional water storage tanks on the property, as recommended by EGLE. K. Christian has contacted a bonding company to inquire about financing. T. Jacobs stated that the addition of finished water storage is a top priority, that would begin in 2024, as a Transmission Fund CIP project.

S. Davidson asked about the financing and payment schedule for the additional water storage tanks

G. Augustyniak motioned; S. Davidson supported to accept the 2024 BAWTP and Transmission Budget Presentation. The motion passed unanimously.

S. Davidson motioned; D. Samyn supported to proceed with pursuing the costs and financials involved in purchasing the additional water storage tanks. The motion passed unanimously.

9. **Public Comment:**

Previous Director; Bill Bohlen thanked the Technical Advisory Committee and staff for their support during his employment at the Bay County DWS.

10. Adjourn:

G. Augustyniak motioned to adjourn the meeting. S. Davidson supported the motion. The motion passed unanimously. The meeting adjourned at 9:54 a.m.

Respectfully submitted,
Jennifer Schwager
WTP Administrative Assistant

Approved:  DATE: 11/2/23