



CREATE AN ACCOUNT & PAY YOUR BILL ONLINE

Why create an account? Once you create an account you can easily:

- View your bills online
- Pay your bills online
- Manage your payment methods
- Access your payment history
- Sign up for eBilling
- Manage Paperless Billing options

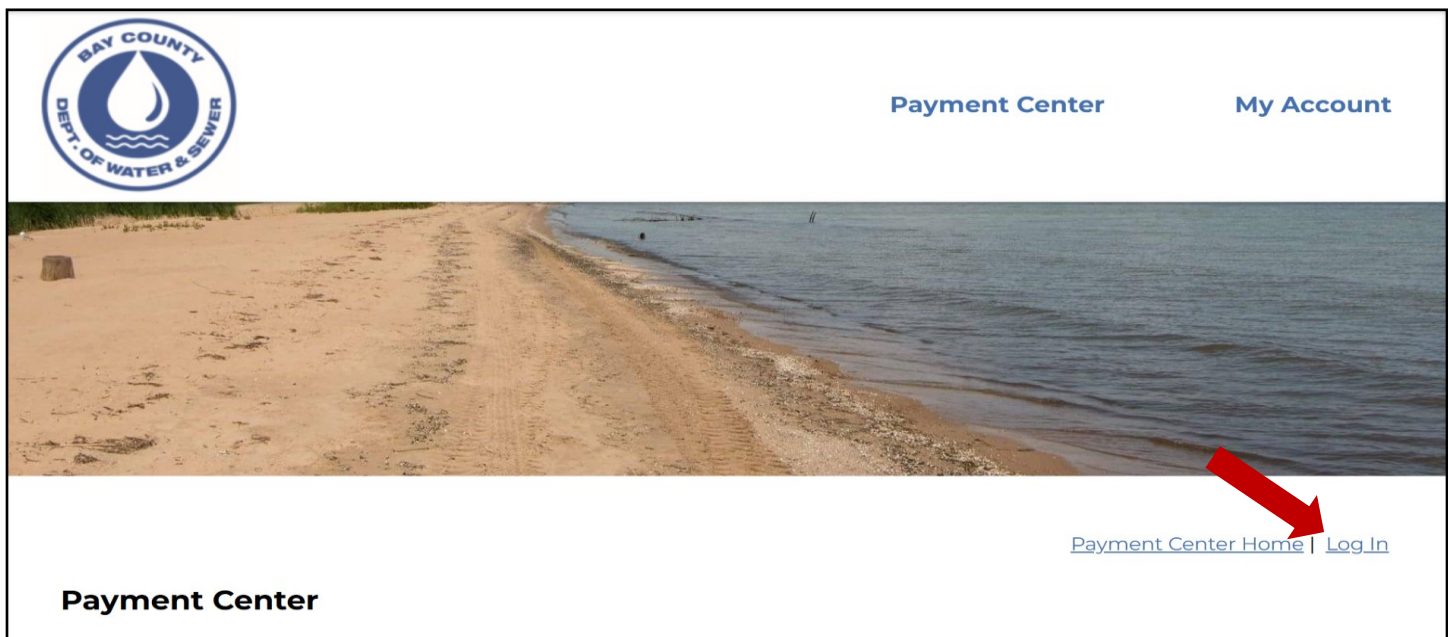
Get started in a few easy steps!

STEP 1 - CREATE AN ACCOUNT

Navigate to the [Bay County DWS Payment Center](#) and Select **Log In** on the right-hand side of your screen.

Scroll to the bottom of the page and under **Not Registered Yet?** select **create one here**.

Complete the required fields and click **Create Account**.



STEP 2 – ASSOCIATE YOUR BAY COUNTY DWS UTILITY ACCOUNT TO YOUR USER ACCOUNT

Under **Accounts**, click **add an account** and search for your Bay County DWS utility account number.

[Payment Center](#)[My Account](#)

My Account

Summary

Summary | [History](#) | [Manage Payment Methods](#) | [Profile](#) | [Security](#)

Accounts

No Accounts have been registered to your user account. Please [add an account](#).

Your Bay County DWS utility **1. Account Number** and **2. Service Address Number** can be found in the right side of your bill.

Note: A search must be performed using the **Account Number** and **Service Address Number** in order to associate your Bay County DWS utility account to your user account.

Bay County Department of Water and Sewer
3933 Patterson Road
Bay City, MI 48706
baycodws.org
(989) 684-3883

Business Office Hours: M-F 7:30 a.m. - 4:00 p.m.

JANE PUBLIC
100 MAIN ST
BAY CITY MI 48706-1708

Account Number B1234-12345-01	Amount Due \$132.78
Due Date 10/25/2024	After Due Date Pay \$146.06
Billing Date 10/02/2024	Penalty Date 10/26/2024
Service From 06/07/2024	Service To 09/06/2024
Account Name JANE PUBLIC	
Account Service Address 100 MAIN ST	

Previous Main
Read 1080 Actual

Current
Read 1088 Actual

Previous Balance	\$126.34
Payments	(\$126.34)
Adjustments	\$0.00
Penalties	\$0.00
Past Due Amount	\$0.00

WATER \$65.78
SEWER \$67.00
Current Bill \$132.78

When your Bay County DWS utility account displays, select **Click here to save this account to your profile**.

Account Information

Account Number: B1234-12345-01

Service Address: 100 MAIN ST

Bill Amount: \$126.34

View This Bill:

+ [Click here to save this account to your profile.](#)

STEP 3 – MAKE A PAYMENT

Complete **Enter Amount You Intend to Pay** and follow the prompts to complete your payment.



corebt.com

Make a Payment

Balance Owed: \$126.34



Enter Amount You Intend to Pay *

126.34

Add to Cart

Checkout

STEP 4 – ACTIVATE EBILLING

Payment Center My Account

My Account

Summary

Summary | [History](#) | [Manage Payment Methods](#) | [Profile](#) | [Security](#)

Remove	Payment Type	Account Number	Customer Number	Payment	eBilling	Paperless
Remove	Utility			Make Payment	Subscribe	n/a

Upon completion of your payment, select **My Account** in the upper right-hand corner of your screen, then select **Subscribe** to activate eBilling.

To activate the Paperless Billing option, you must first activate eBilling.

To activate eBilling, you must confirm your subscription by clicking **OK**.

My Account allows you to:

- View your associated accounts
- View your bills
- Make a payment
- Manage your payment methods
- Access your payment history
- Manage eBilling
- Manage Paperless Billing options





MAKE A PAYMENT

(Without Creating an Account)

Prefer not to create an account? No problem!

STEP 1 – SEARCH FOR YOUR BAY COUNTY DWS UTILITY ACCOUNT

Navigate to the [Bay County DWS Payment Center](#), select **Utilities** then search for your Bay County DWS utility account.

Payment Center

Browse Payments

Browse All | [By Type](#) | [By Department](#) | [By Topic](#) | [By Category](#) | [By Name](#)

Payments 1-1 of 1

[Utilities](#)

Payments 1-1 of 1

Find Your Account and Make a Payment

Required fields are marked with *

1 Account Number*

(Please enter the Account Number exactly as it is found on your bill. See the sample below.)


2 Service Address Number*


(Please enter the Service Address Number exactly as it is found on your bill. See the sample below.)

Find Account

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Make a Payment

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Enter Amount You Intend to Pay *

[Add to Cart](#) [Checkout](#)

Have questions or need help?
Reach out to us at (989) 684-3883 .

